



Fundusze Europejskie
dla Nowoczesnej Gospodarki



Rzeczpospolita
Polska

Dofinansowane przez
Unię Europejską



Słomniki, 09.03.2026

Almus Sp. z o.o. (Zamawiający)
Ul. Poniatowskiego 50
32-090 Słomniki

Dear Sir or Madam,

in relation to the investment project implemented by Almus Sp. z o.o. we invite you to submit offers in response to the inquiry below. The proposed machines should have the parameters indicated in the inquiry or better.

We invite to submit the offers all interested companies, which directly or indirectly work as providers of packaging machines for tissue paper in roll and machines for laying tissue paper in roll on pallets.

The name of the order:

Delivery for the packaging of tissue papers in roll and laying of hygienic papers on pallets

Reference number: **09/03/2026**

EU Project Number:

FENG.01.01-IP.02-0136/25

The title of the EU Project:

Wdrożenie produkcji innowacyjnych papierów toaletowych i ręczników oraz unikalnego narzędzia informatycznego

THE MAIN CPV CODE:

42921300-1

Packing or wrapping machinery

42800000-4

(Machinery for paper or paperboard production)

Main place or location of the project:

32-107 Obrażejowice

District: 121406 2.0009, Obrażejowice

(Plots numbers: 29/2; 29/3; 29/4; 29/5; 29/6; 29/7; 29/8; 29/9; 29/10; 29/11; 29/12; 29/13; 29/14; 29/15; 29/16)



Selection criteria for the offer:

Only complete offers meeting the following technical parameters will be considered. The verification of offers consists of two stages:

- Stage I – Analysis of completeness and correctness of technical parameters.
- Stage II – Evaluation of bids based on scoring criteria (price, completion date and warranty):

Offers that do not meet the requirements for stage I will not be further evaluated in stage II.

- Price criterion: **Lowest net price:** maximum 10 points (for the cheapest offer), each next more expensive offer receives 1 point less; criterion weighting – 10 (the number of points obtained is multiplied by 10).
- Execution time criterion: **Shortest completion time** – maximum 10 points (for the offer with the shortest completion time, calculated as the date of final acceptance of the subject of the contract at the Ordering Party's facility), each subsequent offer with a longer completion time receives 1 point less; criterion weighting – 8 (the number of points obtained is multiplied by 8).
- Guarantee criterion: **Longest guarantee period:** maximum 10 point. Criterion weighting – 5 (the number of points obtained is multiplied by 5). The number of points is calculated according to the following methodology:

$$\frac{\text{guarantee period in the evaluated offer} * 10}{\text{maximum period guarantee}} * \text{criterion weighting}$$

Where the maximum period guarantee is 40 months. The longer the warranty period, the higher the number of points awarded under this criterion.

A potential supplier may gain a maximum of 230 points.

Purchaser accepts submitting offers in foreign currency. In that case the offer amount will be converted for PLN according to NBP (National Bank of Poland) average exchange rate from the date of issuing original offer request (09.03.2026).

The offer meeting all technical parameter requirements (completeness and correctness) with the highest point value of the sum of all criteria wins. In the case of an equal amount of points, the offer with the longest warranty period will be selected. At the same time the guarantee period must be between 15-40 months.



Scope of supply

Supply specification:

Machine	MINIMUM PARAMETERS
<p>Packaging line – 2 completes</p>	<p>Single pack packaging line:</p> <p>Maximum packing speed: min. 100 single bags/min</p> <p>Number of tracks – min. 4</p> <p>Rolls diameter - up to 200 mm or more</p> <p>Bundler:</p> <p>Max. mechanical speed: up to 26 cycles per minute</p> <p>Packing width: 350-600 mm or more</p> <p>Packing length: up to 600mm or more</p> <p>Package height: 174-300 mm or more</p>
<p>Palletization – 2 completes</p>	<ul style="list-style-type: none"> - Autonomous layer creation system - Max production speed – min. 30 pallets/hour - PLC control - Automatic work from outfeed of bundler to issuing ready pallet - Robot with a rotating arm - Load capacity – min. 50 kg - Automatic pallet feeding - HMI Panel - Maximum film thickness – 12 microns or more - Control and safety system - Package sensor set – 180-400 mm



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In the offer, the Tenderer must ensure the possibility of packing the formats indicated in the Format List together with the speeds and configurations assigned to each format within the ranges specified in the List or better. Failure to meet this requirement will result in excluding the offer from further proceedings.

By submitting the offer the Tender agrees that, in case of his offer being selected, he is going to cover the costs of transport, installation of the line and service training (including the work of technicians, their travel, stay and accommodation).

Devices forming part of the production line must be designed in accordance with the principles of universal design, as far as possible.

The above or equivalent solutions, i.e. solutions that are not inferior in quality to the ones presented in the enquiry, **provided that they ensure the same functionality and the same quality of the finished products as specified in the above technical specification.**

We would like to inform you that the Purchaser plans to obtain an advance payment under the grant agreement. Moreover, advance payments to the Supplier are planned – details to be established in the contract with the Supplier.

The offer should contain particularly the declared order fulfillment deadline (collection at the Contracting Authority's facility after approved tests) and warranty period.

Offers should be valid at least till 31.05.2026, and must be submit till **13.04.2026** via portal - Baza Konkurencyjności (BK2021) URL: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/>

The opening of offers will take place not later than 15.04.2026. The tender result will be communicated not later than 21.04.2026.

The deadline for the implementation of the contract

The maximum duration of the contract: no longer than 15.12.2026



I Conditions for participation in the proceedings

- Completion time: Maximum contract completion date: 15.12.2026
- Guarantee period: the offered guarantee period must be in the range of 15–40 months
- Environmental condition: minimum film thickness that can be processed on a Single pack packaging machine – 30 microns, which will reduce the weight of packaging material used.

II Exclusions:

Any entities personally or capital affiliated to the Purchaser, as well as any of the persons executing on behalf of the Purchaser activities related to the selection procedure of the contractor, including those involved in the bid evaluation process, are excluded from the tender.

Personal or capital affiliation is meant in particular:

- a) participation in a company as a partner in a civil law partnership or a personal partnership (partnership under the Commercial Companies Code), holding at least 10% of the shares or stocks (unless a lower threshold results from statutory provisions), performing the functions of a member of a supervisory body or management body, commercial proxy (prokurent), or attorney-in-fact.
- b) being in a marital relationship, in a relationship of consanguinity or affinity in the direct line, consanguinity or affinity in the collateral line up to the second degree, or being related by adoption, guardianship or curatorship, or cohabiting with the contractor, its legal representative, or members of the management or supervisory bodies of contractors applying for the award of the contract,
- c) being in such a legal or factual relationship with the contractor that there are reasonable doubts as to their impartiality or independence in connection with the public procurement procedure.

III Amendments to the Contract

General principles

It is not possible to make significant changes to the provisions of the concluded agreement in relation to the content of the tender on the basis of which the contractor was selected, unless:

1. the changes concern the execution of additional supplies, services or works from an existing contractor not covered by a basic contract, provided that the following cumulative conditions have become necessary and are met:

- any change of contractor cannot be made for economic or technical reasons,



- any change of contractor would cause significant inconvenience or cost to the Purchaser,
- the value of each subsequent change does not exceed 50% of the value of the order originally specified in the contract.

2. the change does not lead to a change in the nature of the contract and the following cumulative conditions are met:

- the need to change the contract is caused by circumstances which, when acting with due diligence, could not have been foreseen,
- the value of the change does not exceed 50% of the original contract value.

IV Other conditions and information

- no conditions are foreseen for substantial amendments to the contract concluded as a result of the tender, except in the cases described above
- no partial tenders may be submitted
- no possibility of submitting variants is foreseen
- no additional procurement related to the scope of this request is planned, except as described above
- we reserve the possibility of rejecting offers which are not complete and which do not contain all the elements indicated (all technical parameters listed in the request for quotation including declarations and other required attachments), as well as offers submitted after the deadline.
- the submitting party must consent to the processing of personal data (in accordance to the specimen provided)
- the offering party must not be disadvantaged
- the tenderer cannot be associated with the Purchaser personally or in terms of capital
- submission of an offer is tantamount to acceptance of all the conditions and requirements specified in this request
- consortia are allowed
- only complete offers submitted in Polish or English will be accepted for participation in the procedure.

V Documents to be submitted

The offering party must submit:

1. Complete offer, containing all the required information described in the request (in particular: all specified technical parameters, the validity period of the offer, the guarantee period and deadline for completion)
2. Declaration of lack of connections data (in accordance to the specimen provided at Annex 1 to the request)



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3. Declaration of not remaining in a difficult situation (in accordance to the specimen provided at Annex 2 to the request)
4. List of Formats with speeds guaranteed by the Offering party (Offering party is obliged to fill in the table with speeds, without intervening in formats and Rolls dimensions, without interfering with the specified formats and dimensions of the rolls)

For formal and organizational matters, please contact via portal - Baza Konkurencyjności (BK2021) <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl/>.

Attachments to the request for quotation:

1. Specimen: DECLARATION OF PERSONAL OR CAPITAL AFFILIATION
2. Specimen: DECLARATION OF NOT REMAINING IN A DIFFICULT SITUATION
3. Specimen: DECLARATION OF PERSONAL DATA PROCESSING AGREEMENT
4. Specimen: RANGE OF FORMATS